



SAFETY STATEMENT

Our people are our most valuable assets, making safety a core value. Our goal is: No Injuries No Accidents. This is embedded in our company's culture and supported through Values and Rules. All employees, including our sub-contractors, are expected to take these values and rules to heart.

VALUES

I AM RESPONSIBLE FOR MY OWN SAFETY

I APPROACH OTHERS ABOUT WORKING SAFELY

**I TAKE ACTION IN CASE OF UNSAFE OPERATIONS
IF NECESSARY, I WILL STOP THE WORK**

**I ACCEPT FEEDBACK ABOUT MY SAFETY
BEHAVIOUR REGARDLESS OF RANK AND
POSITION**

**I REPORT ALL INCIDENTS, INCLUDING
NEAR-MISSES, TO INFORM OTHERS AND BUILD
ON LESSONS LEARNED**

RULES

**PREPARE A RISK ASSESSMENT FOR EACH
PROJECT, VESSEL OR LOCATION**

**OBTAIN A PERMIT TO WORK FOR DEFINED
HIGH-RISK ACTIVITIES**

**MAKE A JOB HAZARD ANALYSIS FOR
HAZARDOUS NON-ROUTINE ACTIVITIES**

**BE INFORMED ABOUT RISK & CONTROL
MEASURES**

**BE FIT FOR DUTY AND WEAR THE PPE
REQUIRED**

MY ROLE ACCORDING TO NINA

AS AN EMPLOYEE

- Always check the safety of Yourself, Equipment and Surroundings (YES)
- Ensure that you are informed about risks and control measures for the job and work environment
- Inform your supervisor of hazardous situations
- Always follow the values and rules

AS A MANAGER/SUPERVISOR

- Lead by example by demonstrating safety leadership
- Create an atmosphere and conditions within the organization where employees are encouraged to work safely and to address safety issues
- Ensure compliance with the values and rules for the area of control

NINA RULES IN PRACTICE

Prepare a Risk Assessment for each project, vessel or location

- Responsible Manager/Captain coordinates the Risk Assessment and must involve supervisors
- The Risk Assessment is reviewed periodically and updated when necessary (such as change in work scope or method or following an incident)
- The measures defined in the Risk Assessment must be implemented

Obtain a Permit to Work for defined high-risk activities

- Identified high-risk activities:
 - entering enclosed/confined spaces
 - working on energized systems (including 'Lock Out/Tag Out')
- Based on the Risk Assessment other high-risk activities can be defined
- Defined control measures must be implemented
- Responsible supervisor issues a Permit to Work

Make a Job Hazard Analysis for hazardous non-routine activities

- In case of hazardous and non-routine jobs, the supervisor should do a JHA (Job Hazard Analysis)
- Defined control measures must be implemented

Be informed about risk & control measures

- Everyone on projects, vessels and offices is informed about the relevant risk and control measures
- Before starting the work a toolbox meeting is held:
 - in case of Job Hazard Analysis or Permit to Work
 - as a result of the Risk Assessment
- Updates in the Risk Assessment will be communicated with relevant persons on-site

Be Fit for Duty and wear the PPE required

- "Fit for Duty" means not under influence of alcohol and/or drugs
- PPE on site:
 - safety shoes and hard hat
 - high-visibility clothing
 - life vest during embarking/disembarking or if floating equipment lacks a railing
- Additional PPE are job-specific and based on the Risk Assessment, Job Hazard Analysis or Permit to Work